

NORTH EASTERN STORE OWNERS MEMORIAL SCHOLARSHIP

INSTRUCTIONS and APPLICATION

for Team Members & General Managers / Owners

WHO IS ELIGIBLE

All Team Members who are currently employed at a qualifying Dairy Queen and are planning to attend college in the fall. (Multiple Team Members per store can apply)

Qualifying DQ - Store Owner must be a Member in good standing with NESO & DQOA for all stores owned **as of March 1 of the year when application is submitted.**

Team Members may continue to apply each year they are in school, even if they have been awarded a NESO scholarship in the past.

HOW DO TEAM MEMBERS APPLY?

Applications can be downloaded at www.nesonews.com and must be submitted as follows:

OWNER OR GM Instructions:

- ✓ **Recommendation letter (1 letter Required for each team member applying)** by Store Owner or General Manager detailing the reason they feel their team member should receive the scholarship. This letter carries significant weight towards the applicant's evaluation by the scholarship committee. It should include qualities, achievements, strengths and employment history etc. of the applicant.
 - ✓ **PLEASE include in the letter, the name of the team member, IDQ# and address of the store they work.**
 - ✓ **Also include the contact info including email address of the owner/GM that is writing the letter.**

Note: *This Recommendation letter can be submitted by the Team Member Applicant along with their Scholarship Application or the Owner/GM can submit it separately to the NESO office if preferred for privacy.*

TEAM MEMBER APPLICANT Instructions:

- ✓ Application must be **hand written** by the Team member on the original downloaded form. **No typewritten re-productions of the application.**

- ✓ Letters of recommendation may be type-written.
- ✓ Before submitting Application...gather all documents to be sent as one submission.
- ✓ Submit Application along with all supporting documents via [email, fax, snail mail, Fedex, UPS etc.](#)
 - *If emailing or faxing: Please make ONE submission per applicant that **includes ALL documents for that applicant in ONE continuous scan or fax.**
 - * If emailing or faxing, do not send multiple scans of individual pages.
 - * If emailing or faxing, do not send individual photos of pages taken with your camera.
 - * If application and documents cannot be sent as ONE continuous SCAN OR FAX, **please submit your application and documents by mail.**
 - * *Exception: The Owner/GM recommendation letter may be submitted separately by Owner/GM if preferred for privacy.*
- ✓ Applications must be received by the NESO office no later than **March 1** to be considered.
- ✓ Applications may be submitted by email to **nesoscholarship@gmail.com**, fax- **510-740-3586**, or mail to NESO Scholarship Fund c/o Jeff Haynes, **67 Vanderlin Ct. Fuquay Varina NC 27526.**
- ✓ Note: Applicant is responsible to confirm that the application is received by the NESO office. You will receive an email confirmation when we receive it. If you do not receive that confirmation, you must assume we did not receive it, and contact the office to check status.

CRITERIA USED TO AWARD THE SCHOLARSHIP

- Recommendation letter by Store Owner or General Manager
- School History and GPA
- Extra-curricular activities
- Awards & Honors
- Community Service
- Letters of recommendation from guidance counselors, previous employers etc.

The Applicant and Store Owner/GM will be notified with results by Sept 1.

SCHOLARSHIP FUNDING CRITERIA

If the Team Member is awarded the scholarship they will be required to furnish North Eastern Store Owners the following information.

- Team member's full name and address
- School's name and address you are planning to attend

- Your student I. D. number if applicable

Note: The check will be made payable to the school not the student. **Confirm with the school exact instructions on who to make check payable to, mailing address and any information to include on the check connecting it to the student.**

N.E.S.O. Office

C/o JEFF HAYNES

67 Vanderlin Ct.

Fuquay Varina NC 27526

nesoscholarship@gmail.com

Voice: 304-610-1338

Fax: 510-740-3586

NORTH EASTERN STORE OWNERS MEMORIAL SCHOLARSHIP

Application Form

APPLICATION DEADLINE – Must be received at NESO Office by March 1

*Application(2 pages) Must be handwritten by Applicant. No typewritten re-creations
*Attach additional pages if needed *Attachments may be typewritten*

PERSONAL INFORMATION of Team Member (please print clearly)

Name _____ Date _____

Home Address _____

Street City State Zip

Phone _____ Email _____

DAIRY QUEEN EMPLOYMENT

Full Address of DQ where you work _____

Store IDQ# _____ (get this from the owner or GM)

Name of Owner _____

Name of GM (if applicable) _____

How long have you worked at DQ? _____

Tell us how your employment at Dairy Queen has helped you grow individually
(attach a separate page if needed)

Have you applied and been accepted to the school of your choice. _____

If yes what is the school's name. _____

LETTERS OF RECOMMENDATION (attached) Owner or GM Letter REQUIRED

Owner or GM _____

Letter #1 Name _____ Relationship/Title _____

Letter #2 Name _____ Relationship/Title _____

Letter #3 Name _____ Relationship/Title _____

ACHIEVEMENTS please attach a separate sheet if needed.

GPA (required) _____

Awards & Honors _____

Extra-Curricular Activities _____

COMMUNITY SERVICE

GOALS

I certify the information provided in this application is, to the best of my knowledge, true and correct. I have not knowingly withheld any facts or circumstances that could otherwise jeopardize consideration of this application.

Signature of Applicant _____ **Date** _____

Signature of Parent/Guardian _____ **Date** _____